



**Board of Directors Regular Meeting
MINUTES**

August 3, 2020, 12pm

Virtual meeting online at: meet.google.com/vok-bdbn-vuq

Join by phone: +1 856-471-7682 PIN: 503 381 998#

- I. Call Meeting to Order-** Director Lunder called the meeting to order at 12:02 pm
 - a. Determination of a Quorum- Directors Lunder, Reid, Noia, and Wilson present- Quorum.
 - b. Acceptance of the Agenda- Director Noia recommends to amend the Agenda to include a discussion item regarding an upcoming Joint Forestry Meeting on August 11th, 2020. Director Noia Motions to amend the agenda. Director Wilson seconds, unanimous. Agenda amendment accepted.
- II. Approval of the Minutes (Action) – July 6, 2020-** Director Wilson abstains- not present at meeting. Director Noia motions to approve the July 6th, 2020 minutes, Director Reid seconds, unanimous, minutes accepted.
- III. Public Comment/Agency Reports- None.**
- IV. Action Items**
 - a. June Financial Reports- District Manager presents June 2020 financial reports, bank statements and the status of FRRCD grants and agreements. Director Wilson inquired about the current CALFire grant and concerns about spending out before end of contract date. DM explains that Covid-19 related restrictions have limited the spending for that grant but is working on budget modifications within spending categories. Director Noia motions to approve the financial reports. Director Reid seconds, accepted.
- V. Discussion/Report Items**
 - a. Forestry Committee Meeting- Director Noia requested this item be added to the discussion Items to allow Board Members an opportunity to participate. Executive

Committee proposal for discussion at the 8/11 meeting is to organize a 3-person subcommittee to develop an outreach & recruitment plan, including application, process & timeline, for filling the expiring & vacant committee positions. It makes sense for applications to be due in advance of our 11/10 meeting so that the committee can formulate a recommendation of member appointment to the CARCD board prior to their first meeting of 2021.

- b. **District Managers Report-** Director Lunder requested that projects/grants that are stagnant or non-active be removed from the DM report until movement is made; BOD interested more in how to support DM with current needs/demand. As FRRCD staff and capacity increase, DM able to delegate more project management and other duties in order to be able to focus more on Development. Development on fire safety classes to be held in Chester and Indian Valley through the Adult Education Consortium. Fee for Service work slowing down due to seasonality of the work and expected to pick back up Fall of 2020. FRRCD office move on track and staff looking forward to new space. Tentative move date set for September.
- c. **Staff Report-** None.
- d. **NRCS Report-** None.
- e. **Board Comments/Direction-** None.

VI. Adjourn/Next Meeting Confirmation – September 7, 12p Set for September 14th, 2020 due to Labor Day on the first Monday of the month. Meeting adjourned 12:48pm.

Items for Next Meeting: Annual Budget