



**Board of Directors Regular Meeting  
Minutes  
June 3, 2019, 12pm  
Plumas County Planning and Building Dept. Conference Room  
555 Main St. Quincy, CA**

- A. Call Meeting to Order** – Director Lunder called the meeting to order at 12:07pm
- a. Determination of a Quorum - Directors Lunder, Reid, Noia, and Dutra
  - b. Acceptance of the Agenda – District Manager suggested adding E.g. – CEQA Lead – Trails projects as well as striking “Action” from item E.d.. Director Noia motioned, Director Dutra 2<sup>nd</sup>, all in favor
- B. Approval of the Minutes (Action)** – May 13, 2019 - Director Noia Motioned, Director Reid 2<sup>nd</sup>, all in favor
- C. Public Comment/Agency Reports** – Jeff Titcomb – no report; Noia – CPUC approved Wildfire Mitigation Plan (PG&E), Mitigation plan feasibility is questionable, if its even possible.
- D. New Business**
- a. Annual Plan – (Discussion) – District Manager solicited input on structure of plan and budget, received direction to make restricted vs. non-restricted funding clear.
  - b. Plumas County Cannabis Moratorium – (Discussion) – Directors discussed FRRCD letter for the June 4h public meeting. Letter drafted by Director Lunder was discussed, and edits suggested. Director Reid motioned to approve letter for submission to county supervisors, Director Noia 2<sup>nd</sup>.
- E. Old Business**

- a. Moonlight Project – (Discussion) – District Manager provided update.  
Contracted planting is complete, volunteer planting day planned for June 6<sup>th</sup>.  
Plant release was started, and is anticipated to continue in the next couple of weeks. Site prep will be contracted by the USFS and should be finalized this month.
- b. Crescent Mills
  - i. Yellow Creek Agreement (Update) – District Manager provided update that the agreement is in its final draft on the Cal Trans side, and we should be receiving it soon. The RCD will be in the position to sign and move forward with the work this season. Directors discussed, and would like to continue to pursue legal review of the agreement. District Manager provided input on the effort to make the Work Plan and Budget feasible.
  - ii. 2019 Operations – District Manager updated on first valve in the irrigation system not being functional, need immediate attention. District Manager will work with IVCSD to resolve the issue.
- c. CAL FIRE partnership - Update – District Manager updated that Cal Fire has been unresponsive. Other organizations have proposed writing letter to the Cal Fire Sacramento office to inform of the issue. Directors agreed that writing or signing onto a letter is an acceptable next-step.
- d. FRRCD Policy Manual Update – (Discussion/~~Action~~) – District Manager updated that Operations Manager has been working on updating personnel policies, not ready for review yet.

- e. Plumas Underburn Cooperative – Update – District Manager updated – meetings continue, notified that we have been awarded funding, and it seems like the agreement may be coming soon than expected. Directors inquired about what is funded under the grant. District Manager provided a summary of budgeted expenses – including tools, a trailer, project coordination time, District Manager time. Directors inquired about who will own the equipment purchased under the grant. District Manager is still working out the details. The Underburn Cooperative will most likely own the equipment, though it is possible that the RCD can own it instead. Considerations such as insurance were discussed.
- f. Sierra Valley and Honey Lake Valley RCD MOU - Update – District Manager working with HLV, has not attended a SV RCD meeting to speak with the chair yet.
- g. CEQA Lead – Trail Project (added during item A.b.) – District Manager has been approached to act as the CEQA lead for a trails project that Butte county RCD is implementing on FR RCD District. Directors discussed briefly and approved DM pursuing the opportunity.

**F. Financial (Action)**

- a. Financial Reports – May 2019 (Action) – Directors reviewed. Director Reid motioned, Director Dutra 2<sup>nd</sup>, all in favor.
- b. Investment of CMWCA Endowment funds
  - i. Local Agency Investment Fund (LAIF) - Discussion – Wet signatures required for submission of document. Signatures acquired during this

agenda item (approved last meeting with – with amendments). Will wait to continue until Plumas Bank Line of Credit established.

c. Compliance (Discussion/Action)

i. Audit

1. Lost Invoices 2017 – Update – Director Lunder received response from Roberta Allen with some financial tracking documents. District Manager will file the documents. Considered resolved.
2. Audit Preparation - Update – Audit preparation is underway and scheduling of the auditors site visit will be scheduled soon.

- ii. State Controller Reports- Update – Operations Manager has filled out the reports and submitted. State Controllers audit has been cancelled.

**G. Adjourn/Next Meeting Confirmation – July 1, 12p** – Director Lunder adjourned the meeting at 12:57pm.

**H. Items for Next Meeting: Annual Plan (Action)**